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**Committee of the Whole**  
**Tuesday, November 16, 2021 ♦ 7:00 pm**  
**Boardroom/Microsoft Teams**

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
Mark Watson, Aidan O'Brien (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business &  
Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

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**1. Opening Business**

- 1.1** Opening Prayer  
*Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen*
- 1.2** Attendance
- 1.3** Approval of the Agenda Pages 1-2
- 1.4** Declaration of Interest
- 1.5** Approval of Committee of the Whole Meeting Minutes – October 19, 2021 Pages 3-5
- 1.6** Business Arising from the Minutes

**2. Presentations**

**3. Delegations**

**4. Consent Agenda**

- 4.1** Unapproved Minutes of the Mental Health Steering Committee Meeting Pages 6-9  
- June 10, 2021
- 4.2** Unapproved Minutes of the Special Education Advisory Committee Meeting Pages 10-12  
- September 21, 2021
- 4.3** Unapproved Minutes of the Special Education Advisory Committee Meeting Pages 13-15  
- October 19, 2021
- 4.4** Unapproved Minutes of the Accessibility Committee Meeting – October 25, 2021 Pages 16-17
- 4.5** Unapproved Minutes of the Student Transportation Services Brant Haldimand Pages 18-19  
Norfolk Board of Directors Meeting – November 2, 2021

**5. Committee and Staff Reports**

- 5.1** Unapproved Minutes and Recommendation from the Accommodations Committee Pages 20-23  
Meeting – November 1, 2021
- Capital Planning Update (pgs. 24-36)



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Agenda

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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- 5.2 Insurance Renewal** Pages 37-39  
Presenter: Scott Keys, Superintendent Business & Treasurer
- 5.3 Trustee Honoraria** Page 40  
Presenter: Scott Keys, Superintendent Business & Treasurer
- 5.4 Trustee Expenses** Pages 41-42  
Presenter: Scott Keys, Superintendent Business & Treasurer
- 5.5 Mental Health and Wellbeing Strategy in BHNCD SB Update** Pages 43-44  
Presenter: Kevin Greco, Superintendent of Education
- 5.6 EQAO Update** Pages 45-47  
Presenter: Lorrie Temple, Superintendent of Education
- 5.7 Coding Initiative** Page 48  
Presenter: Lorrie Temple, Superintendent of Education
- 5.8 Ontario Catholic School Trustees' Association Annual Membership Fees** Page 49  
Presenter: Mike McDonald, Director of Education & Secretary
- 6. Information and Correspondence**
- 6.1 COVID Update**
- 7. Trustee Inquiries**
- 8. Business In-Camera**
207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
  - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
  - c. The acquisition or disposal of a school site;
  - d. Decisions in respect of negotiations with employees of the board; or
  - e. Litigation affecting the board.
- 9. Report on the In-Camera Session**
- 10. Future Meetings and Events** Pages 50-51
- 11. Closing Prayer**  
*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen*
- 12. Adjournment**
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**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Committee of the Whole  
Tuesday, October 29, 2021 ♦ 7:00 pm  
Boardroom/Microsoft Teams**

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
Mark Watson, Aidan O'Brien (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business &  
Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Vice Chair Luciani.

**1.2 Attendance**

Attendance was as noted above.

**1.3 Approval of the Agenda**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 19, 2021 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes – September 21, 2021**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 21, 2021 meeting.

**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations - Nil**

**3. Delegations – Nil**



**4. Consent Agenda**

**4.1 Unapproved Minutes from the Faith Advisory Committee Meeting – September 23, 2021**

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Faith Advisory Committee Meeting of September 23, 2021.

**Carried**

**5. Committee and Staff Reports**

**5.1 Elementary Class Sizes**

Superintendent De Rubeis presented the board's current elementary class sizes. It was noted that school boards must continue to organize elementary classes in accordance with Ontario's class size regulation. A summary of O. Reg. 132/12: Class Size was provided. He advised that the board established class size compliance on September 14, 2021. It was noted that 92.5% of primary classes have 20 or fewer students, no primary classes are greater than 23 students and no kindergarten classes exceeded 30 students.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Elementary Class Size Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.2 Health and Safety Update**

Superintendent Keys shared a summary of types of employee accidents and/or incidents from the preceding six months. The membership of the 2021-22 Joint Health and Safety Committee was also shared.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Health and Safety Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.3 Self-Regulation District Plan Update**

Superintendent Greco advised that current research suggests that youth of today and adults are experiencing an exponential increase in the amount of daily stress, compared to even a decade ago. The Self-Regulation plan is designed to inspire a shared self-reg vision and a common language for our district, when supporting students, staff and parents with mental wellness and stress management. An outline of the Shanker Self-Reg® process was shared and highlighted its consideration of both triggers and responses to stress and our underlying state of energy and tension when we encounter a stressor. It was noted that the goal of self-regulation is to identify, understand and respond positively to the roots of many behaviours, emotions and social challenges that affect children and families. System leaders will share consistent self-regulation



resources based on a monthly theme with staff. The Working Committee meets monthly to debrief, share experiences, share/prepare resources and supports for the system.

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Self-Regulation District Plan Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**6. Information and Correspondence - Nil**

**7. Trustee Inquiries**

Discussion was held regarding the Ministry requirements of class sizes.

**8. Business In-Camera**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

**11. Closing Prayer**

The closing prayer was led by Chair Petrella.

**12. Adjournment**

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the October 19, 2021 meeting.

**Carried**



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**Mental Health Steering Committee  
Wednesday, June 10, 2021, ♦ 9:00 a.m.  
Virtual Meeting**

**Members:** Dianne Wdowczyk-Meade (Chair), Danielle Becks, Carol Luciani (Trustee), Keri Calvesbert, Cynthia Miller (Child and Youth Worker representative), Huyen Dam, Darren Duff, Mellissa Connolly, Kevin Greco (Superintendent of Education), Carmen McDermid, Heidi Pasztor, Andrea Perras, Chandra Portelli, Rita Raposo, Lori Skye-LaForme, Kim Spencer, Andrea Winger (Social Worker representative), Arden Smelser, Mariam Girma

**Absent:** Flora Ennis (Woodview), Colin Phee (Parent), Terre Slaght, Deb Young (REACH), Dale Petruka,

**Minutes Only:** Tracey Austin

**Minute Taker:** Natasha Caldwell

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**1. Land Acknowledgment**

Kevin Greco led the land acknowledgment.

**2. Opening Prayer**

Keri Calvesbert led the group in prayer.

**3. Introductions, Welcome and Expressions of Gratitude**

Dianne Wdowczyk welcomed and thanked committee members for attending and for their contributions. Dianne wished Mellissa Connolly and Huyen Dam the best in their new roles.

**4. Approval of the Agenda**

Arden Smelser requested that a discussion around ACE (Advocacy, Community, Empowerment Committee) be added to the agenda. Agenda approved by consensus.

**5. Approval of Minutes – December 10, 2020**

The Minutes of the December 10, 2020, Mental Health Steering Committee were approved by consensus.

**6. Information Items**

**6.1 SMHO – Current trends in Student Mental Health - Dianne Wdowczyk**

Dianne discussed the School Mental Health Ontario (SMHO) Provincial Mental Health Leadership meeting. She indicated recent statistics indicate “distress” is up among youth due to protective factors (like school and recreational activities) being removed during COVID shutdowns, however “diagnosable disorders” have remained stable thus far.



Dianne also shared the Board Mental Health Scan which is facilitated through SMHO. Discussion around review of provincial and board statistics. Total tier 2 and 3 are slightly lower than usual, on the speculation that students aren't easily accessible and able to recognize they need support. Dianne asked the committee to reflect on what resonates with them, what is different for our board and region. Discussion around providing a focus on social emotional health over curriculum, for the return to school in September.

## **6.2 Action Plan Review - Dianne Wdowczyk, Huyen Dam and portfolio leads**

The action plan was reviewed and discussed. Kevin praised everyone for doing well through a pandemic and the switch between in-person and virtual learning.

- Restorative Practices: Dianne indicated she is awaiting the annual summary report from John Howard at the end of June. Garth Bell is available for restorative circles at no cost as needed in the Brant area. If needed for the Haldimand Norfolk area, he is available, however at a cost. This is due to the funding formula dictated by the Ministry regarding 'at-risk communities'. To increase capacity in Restorative Practices, Child and Youth Workers and Social Workers received some training this year through Garth and the John Howard Society.
- Drug Education: Tara Bruno provided opportunities to parents, educators, support staff and administrators. Next year, there will be a focus on youth to determine what students want to know regarding drug education.
- Shanker Self-Regulation: Continue to build capacity in learning; training has been very well received. The Mehrit Centre is excited about how we are building the capacity of our staff. Discussion around how this aligns with the plan to *know your learner* and help your learner understand themselves. Stuart Shanker and Dr. Susan Hopkin indicated they want to be involved and assist in the roll out and professional development with our board.
- New Teacher Induction Program (NTIP): Not offered this year due to COVID. MH LIT course is available through Brightspace, time was provided through three PA days. NTIP will hopefully be offered in the summer, new educators will be met where they are and move forward.
- Mental Health Literacy for staff: When given the option of self-directed PD, the mental health workshops were the most popular.
- Trauma Sensitive Care: Educators, EAs and administrators have requested this type of training over the years, and particularly in light of the pandemic. Due to COVID, we were unable to access Dr. McLeod, but explore options for next year. *Trauma informed resilient schools'* course was provided for educational assistants, child and youth workers and social workers and received extremely positive feedback. *Walking with Grief* training is being provided for Child and Youth workers, Social Workers and Chaplains-including the Religion and Family Life lead and will take place at the end of June.
- Suicide Intervention training: Unable to provide due to COVID, it is training that must be done in-person. Child and Youth Workers and Social Workers have been more active in regard to ASIST interventions. SMHO is creating a new training for all staff for suicide awareness.
- MindUP: Feedback has been positive. Training will be expanded.





- Mindfulness Without Borders: Covid prevented the entire program being completed, but it was launched in a few elementary classrooms. Parents and students were happy and excited about the program.
- Kids Help Phone Blitz: Child and Youth Workers implemented in all 55 grade 6-8 classes. Additionally, Child and Youth Workers are currently engaging grade 8 classes with discussions about what high school will look like.
- Give the Best of Yourself: 5 virtual sessions were held for staff. First session was around the history of sports from a Catholic perspective, remaining were on values. Student wellness kits were ordered and arrived at the CEC, COVID put a hold on completing. Kits will eventually be handed out to every secondary student.
- Student Support Plans: were piloted this year. Dianne to meet with the team to facilitate feedback for next year.
- Diversity and Culture Strategies for Working with Differences: 9 staff completed. 13 ACE students on equity and inclusion. Kevin indicated a board equity and inclusion committee has been created, with an action plan in place for next year. The committee includes a resource decision making committee to determine if literacy and resources are culturally appropriate. Progress forward will be slow to ensure everyone is prepared.
- ACE: Garth Bell from John Howard Society, along with board staff including Arden Smelser and Wes Paris help co-facilitate this student-led group. Students have moved forward, with assistance from Huyen Dam, to take the lead. The focus is on three pillars: sexism, racism and mental health. The Gender Equity Movement (GEM) is working toward anti-sexism from ACS students. Students are eager to learn about mental health and coping strategies, Dianne had the opportunity to meet with the ACE committee and shared the mental health strategy.
- Capture student voice: Due to Covid, we were unable to collect Indigenous and special needs student voices. Disengaged/vulnerable students, newcomers to Canada, those who identify as 2SLGBTQ, racialized, and student wellness teams were captured. Voices and wants for these students are tied in with the board's strategy. ACE students are contributing to developing a system wide mechanism to ensure students' interests are always reflected and integrated in actions.
- SMHO Equity consultation group: Thinking about equity and mental health and developing a multi-year strategy to inform schools.
- VTRA training: Will be taught from Indigenous perspective next year.

## **7. Discussion Items**

### **7.1 Mental Health & Well Being Action Plan – Dianne Wdowczyk and committee**

Dianne suggested the committee take the time over the summer and in the early fall to review and consider the following items for our action plan. She indicated, it's important to plan ahead, however it is also important to respond to the needs presented when the new year unfolds.

- Support for virtual school through all tiers
- Support for administrators:
  - [School Leaders Supplement Elementary Breathing.docx \(sharepoint.com\)](#)
  - [School Leaders Supplement Secondary Breathing.docx \(sharepoint.com\)](#)





- Support for educators:
  - [MH action kit.](#)
  - [MH LIT Online Course - Educators](#)
  - [6Rs Guidance Teacher Resource \(smho-smso.ca\)](#)
  - [The First 10 Days](#)
  
- Support for students
  - [MH Lit- Student Mental Health in Action](#)
  - [Feeling Stressed- self req mini course for teens](#)
  - [Faith and Wellness - A Daily Mental Health Resource \(smho-smso.ca\)](#)
  - [Jack.org - COVID-19 Hub](#)
  
- Support for caregivers
  - [Parent tip sheet- how to know when to be concerned](#)
  - [Suicide prevention guide for parents](#)
  - Shanker

**8. Adjournment:**

Next Meetings: TBA: September, December, March, June and will occur via TEAMS unless otherwise advised.



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**SPECIAL EDUCATION ADVISORY COMMITTEE  
Tuesday, September 21, 2021 – 1:00 pm  
Teams Meeting**

**Members:** Jennifer Chapman (Co-Chair), Lauren Freeborn (Co-Chair), Laura Bergeron (*ad hoc*), Bill Chopp (*Trustee*), Tara Buchanan, Christina Ferrell, Kevin Greco (*Superintendent of Education*), Annmarie Krauss, Sarah Robertson, Nil Woodcroft

**Regrets:** Patti Mitchell (*Parent, County of Brant*)

**Resources:** Shannon Mason (*Principal Lead: Special Education Staffing*), Carmen McDermid (*Student Achievement Lead: Special Education*)

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**Land Acknowledgement**

Land acknowledgement led by Lauren Freeborn.

**1. Opening Prayer**

Carmen McDermid shared an opening prayer.

**2. Welcome and Opening Comments**

Superintendent Greco welcomed the committee to a new school year and new members. Thanked Lauren and Jennifer for being co-chairs of the committee for this meeting. Looking forward to a new year and the return of extracurricular activities.

**3. Approval of Agenda**

Moved: Jennifer Chapman

Seconded: Annmarie Krauss

THAT the Special Education Advisory Committee approves the agenda of the September 21, 2021 meeting.

**Carried**

**4. Approval of the Minutes**

Moved: Annmarie Krauss

Seconded: Sarah Robertson

THAT the Special Education Advisory Committee approves the minutes of June 15, 2021.

**Carried**

**5. Correspondence**

No new correspondence.

**6. Community Agency Updates**

**Annmarie Krauss – Lansdowne**

Staff are back working within the centre and therapists are back in the schools. Children are more frequently being seen in the centre, and also proceeding with in-home visits.

**Bill Chopp – Trustee**

No update. Thanked Lauren for being the chair for the previous year and looking forward to Kevin and Carmen's leadership this year.



**Christina Ferrell – Woodview**

Woodview had a busy summer running camps. Programs are full service and within homes. Drop-in programs ran at Harmony Square Tuesday, Thursday, and Friday from 5pm-7pm and Saturday 1pm-3pm for youth ages 12-18 years old.

**Jennifer Chapman – Haldimand-Norfolk Children’s Aid Society**

An amalgamation with Brant FACS is underway to share services, more information to follow. Summer was busy as full in-home services continued. Shannon Korber (Society Education Liaison, shared with Brant) has returned in her role focusing on children in care and liaising with boards. Preparations are underway for the annual youth Thanksgiving dinner which will be done this year with gift baskets being delivered to doorsteps.

**Sarah Robertson – Brant Family and Children’s Services**

Brant FACS is currently operating as usual and formalizing policies to have staff attend schools. Events are planned for Sept 30<sup>th</sup> (National Day for Truth and Reconciliation) such as education activities, a walk, and facilitating a screening of Blood Memory for residential schools. Brant FACS Indigenous staff will spend the day away from work to honour this day. The remainder of staff will participate in learning and discussion groups throughout the day.

**Tara Buchanan – Community Living Brant**

CL Brant continues to operate similar to last year and staff are now back in the office and providing in-person supports. The Employment Support Program is sailing with the labour shortage in Ontario. This program is designed for people aged 16 and over and welcomes any person with any disability.

**Lauren Freeborn – Contact Brant**

Contact Brant is currently in the process of developing the Urgent Response Service (URS) program for children with Autism. URS is a time limited, rapid service response to a specific need to prevent further escalation of risk of harm to self, others, or property. The child must be registered with the Ontario Autism Program already in order to access the URS program. This is not a crisis support. If school staff would like to complete a referral, it would be ideal if they could call with the parent. If that’s not possible, the parent(s) would need to be aware of the referral. The program is time limited (12 weeks) and hope to have it up and running in January/February of 2022.

**Nil Woodcroft – Haldimand-Norfolk REACH**

HN REACH continues to provide services through home visits, phone and virtual supports, as well as in person at REACH work sites. Currently operating at 75% capacity within most REACH sites. The Infant and Child Development Service is busy assisting with transitions to school. Currently encountering challenges with medically fragile participants not being able to attend school due to nursing staff shortage. With the Developmental Unit, some individuals waiting for Special Services at Home funding who have been removed from the waiting list.

**7. BHNCD SB SEAC Guide**

Superintendent Greco reviewed the parameters of the SEAC guide. Members agreed to continue with Thursday meetings at 1-3/pm using Microsoft Teams.

**8. Reports**

**8.1 Superintendent of Education**

Superintendent Greco shared the Special Education Annual Plan 2020-21 and extended thanks to all those who helped put the plan into action. Shannon Mason returns as our principal representative this year. Virtual school enrollment has significantly decreased from last year highlighting the



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benefits of in-person learning.

Welcomed Marissa Lechowicz, Executive Assistant to Superintendent Greco, to the committee.

Immunization Disclosure Policy: Reach out to Marissa if there are contacts who may have been missed and she will forward them information. BHNCDSD has a protocol in place for all staff and regular/frequent staff who enter our facilities to attest to our vaccination policy and rapid antigen testing. A board-approved community partner list continues to be updated for those who have disclosed their immunization protocol to us. Principals confirm vaccination status and screening measures with other volunteers who enter our schools.

Extra support was provided through the Summer Transition Support Program for those who were struggling with mental health on the caseloads of our CYW's. Phone calls, online meetings, and porch visits were some examples of the supports used over the summer. Program was very successful and supported students/families in beginning the school year.

Special Education Department also hosted many programs. We are very pleased with how well transition went for students and their families. Hosted Summer Transition Programs and Camp Connect through our After School Skills Development Program.

## **8.2 Student Achievement Lead: Special Education**

The Summer Transition Support Program was again hosted in every elementary and secondary school during the final few weeks of the summer. The program offered students with complex special education needs and/or mental health needs an opportunity to receive individualized and precise transition support prior to the start of the new school year.

Carmen shared a presentation on the After Schools Skills Development Program (ASSDP), Camp Connect for students with Autism Spectrum Disorder (ASD). The BHNCDSD designed a unique in-person summer 'camp' experience for students with significant needs, limited independent skills and who required significant adult support. Students from 14 different schools participated in Camp Connect along with BHN staff and guest presenters from the community. Camp Connect targeted the improvement of functional independence, social-communication skills, self-regulation, and life planning. Camps were organized in all three counties for up to five students per camp. Feedback from parents was overwhelming positive about the experience their child had while attending the camp.

Four new SERTs were provided with a one-day, in-person workshop to help prepare them for their new role. Further training days are scheduled throughout the year based around critical special education expectations/timeframes/deadlines.

## **9. Call for Nominations – SEAC Chair and Vice Chair**

Superintendent Greco thanked Lauren and Jennifer for chairing the meetings this past year. Members were asked to send nominations for the 2021-22 school year by Tuesday, September 28<sup>th</sup> to Marissa, and the survey will go out by the 30<sup>th</sup>. If there are no nominations received, we will be asked for volunteers directly, however both Lauren and Jennifer have agreed to continue if there are no nominations. A reminder that board members are not able to nominate.

## **10. Closing Remarks/Adjournment**

Lauren called for any additional comments. No comments. The meeting adjourned at 2:30pm.

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**Next meeting:** October 19, 2021 – 1:00 pm – Microsoft Teams.



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**SPECIAL EDUCATION ADVISORY COMMITTEE  
Tuesday, October 19, 2021 – 1:00 pm  
Teams Meeting**

- Members:** Kevin Greco (*Superintendent of Education*), Laura Bergeron (*ad hoc*), Tara Buchanan, Bill Chopp (*Trustee*), Jennifer Chapman, Christina Ferrell, Lauren Freeborn, Annmarie Krauss, Sarah Robertson, Nil Woodcroft
- Regrets:** Bill Chopp, Lauren Freeborn, Annemarie Krauss, Jennifer Chapman, Patti Mitchell
- Resources:** Carmen McDermid (*Student Achievement Lead: Special Education*), Shannon Mason (*Principal Lead: Special Education Staffing*)
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**1. Land Acknowledgement**

Land acknowledgement led by Superintendent Greco.

**2. Opening Prayer**

Carmen McDermid shared an opening prayer.

**3. Welcome and Opening Comments**

Superintendent Greco welcomed the committee to the meeting.

**4. Approval of Agenda**

Moved: Tara Buchanan

Seconded: Nil Woodcraft

THAT the Special Education Advisory Committee approves the agenda for October 19, 2021 meeting.

**Carried**

**5. Approval of the Minutes**

Moved: Christina Ferrell

Seconded: Sarah Robertson

THAT the Special Education Advisory Committee approves the agenda for September 21, 2021 meeting.

**Carried**

**6. Correspondence**

No new correspondence.

**7. Community Agency Updates**

**Lynda Field-Newhouse – Lansdowne**

Lansdowne continues to increase the number of staff and families they have in their building. More recreational programs are running. The agency is starting to feel a rebirth after the quietness of previous months.

**Christina Ferrell – Woodview**

Woodview is still not conducting in-person services, no further updates.

## **Sarah Robertson – Brant Family and Children’s Services**

Brant FACS has recognized an increase in service needs during the amalgamation with Haldimand Norfolk CAS, updates will be communicated with community partners. During the amalgamation, most will not see a change in how service is conducted. There is a centralized investigation team as a result of recent restructuring. This team will be the initial contact for most school staff, however, there are still teams offering longer term or ongoing support to families. Where possible, it is helpful for community partners to report concerns at the time they learn of them. This allows for as much time as possible to respond should there be a more urgent concern requiring a same day response. Like many other service areas, staffing in the child welfare sector has been challenging.

## **Tara Buchanan – Community Living Brant**

CL Brant has started working with agencies such as Woodview, Why Not, the City of Brantford, and County of Brant regarding a youth voice project for marginalized youth. Looking to connect with school boards for referrals. A lot of CL Brant activities/programs functioned outside but looking to move them inside as the colder weather approaches.

An update provided on the Bridge program, which is a volunteer-based grassroots organization. The program offers safer spaces training which supports inclusivity and security within the community allowing youth to feel comfortable.

## **Nil Woodcroft – Haldimand-Norfolk REACH**

HN REACH has an interim Manager for Autism and Behavioural Services – Sue Bailey. The unit also has a Social Skills group starting in November. Information on this group can be found on the website. The Teen group will be moving to in person in January. HN REACH continues to provide service at 75% capacity.

## **Shannon Mason – Principal Lead**

Classroom teachers collaborated with school SERT’s to get Individualized Education Plans (IEPs) sent out. Efforts from both parties were appreciated.

## **8. Review of SEAC Communication and Webpage**

Superintendent Greco reviewed the SEAC webpage with the committee. Committee members were invited to forward any feedback to Marissa.

## **9. Reports**

### **9.1 Superintendent of Education**

Provided examples of how the Board continues to navigate supports for students with various levels of needs. The Board was able to allocate additional Educational Assistants. The Board has hired a part-time Research Associate to focus on student voice, the Mental Health and Addictions Strategy and the student demographic survey, and a Senior Social Worker to assist with the safe and inclusive schools’ initiative.

### **9.2 Student Achievement Lead**

Two virtual Community of Practice meetings have been held where timely and key information was shared with SERTs and special education department heads across the district. Service managers at Lansdowne Children’s Centre presented service updates and processes for accessing School Based Rehabilitation Services (SBRS) which focus on occupational, physio and speech therapy. The Department welcomes presentations from community partners as this further enhances communication, collaboration, and information in support of student learning.

Elementary and secondary school SERTs in collaboration with classroom teachers, have created and distributed their first set of Individualized Education Plans (IEPs) for the school year. Identifying student strengths/needs, providing appropriate accommodations and modifications as required and consulting with families are critical aspects incorporated in producing this working document that supports student learning.

Planning for the November 12<sup>th</sup> Professional Development Day is currently underway. Looking forward to an informative day for EAs in offering a variety of workshops and trainings.

**10. Review of Nominations – SEAC Chair and Vice Chair**

At the previous meeting, the committee called for nominations for chair and vice chair. Lauren Freeborn will serve as Chair and Jennifer Chapman will serve as Vice Chair.

**11. Closing Remarks/Adjournment**

No closing remarks. Meeting adjourned at 2:02pm.

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Next meeting date, time, location: November 16, 2021 – 1:00 pm, Microsoft Teams



Brant Haldimand Norfolk Catholic District School Board

**Accessibility Steering Committee Meeting  
Tuesday, October 25, 2021 – 1:00 pm  
MINUTES**

Present: Scott Keys (Chair), Leslie Brown, Dave Buist, Kerri Chartrand, Lou Citino, Mark Finocchio, Lauren Freeborn, Kevin Greco, Deb King-Bonifacio, Andrew Kirkbride, Phil Kuckyt, Tom Laracy, Carmen McDermid, Rachel Moreau, Kerry Pomfret, Rita Raposo, Dianne Wdowczyk, Guo Wu, Linda Luciani (Recording Secretary)

Item #	Agenda Item	Action Required	Person Responsible
<b>1. LAND ACKNOWLEDGEMENT</b>			
<b>2. PRAYER</b>			
<b>3. MINUTES / ITEMS ARISING</b>			
3.	May 4, 2021 Minutes	<ul style="list-style-type: none"> <li>If there are any changes or revisions to the Minutes, please forward them to Linda.</li> <li>Correct Deb King-Bonifacio's name in the Minutes.</li> </ul>	All Linda
	Committee Information	<ul style="list-style-type: none"> <li>With changes to superintendent's portfolios, Scott Keys will now be facilitating the Committee with support from Linda Luciani.</li> <li>An Accessibility Team site will be organized and Committee agendas, minutes, reports, documents, etc. will be housed in the Team for members to access.</li> </ul>	Linda
<b>4. ADDITIONS TO THE AGENDA</b>			
4.	<ul style="list-style-type: none"> <li>5.5 - Evac Chairs – Carmen McDermid</li> </ul>		
5.1	AODA Compliance for Playground Structures	<ul style="list-style-type: none"> <li>Mark Finocchio inquired as to whether peat gravel under playground structures is still AODA compliant?</li> <li>Lou Citino commented that:                             <ul style="list-style-type: none"> <li>There is a Canadian standard regarding maintenance and installation, which is applied to Board / school playground equipment.</li> <li>Facility Services references Annex H, which sets-out minimum standards for new or major retro-fits to playground structures.</li> <li>If no changes are made to playground structures, the use of peat gravel doesn't necessarily need to be addressed.</li> <li>Schools are meeting the standard requirement, if the status quo is maintained.</li> </ul> </li> <li>Lou suggested that perhaps the Board may want to look at this item as a collective group to facilitate a larger, broader discussion.</li> <li>It was noted that it was very expensive to retrofit playgrounds to meet the standards.</li> </ul>	Lou

Item #	Agenda Item	Action Required	Person Responsible
5.2	AODA Compliance Audit	<ul style="list-style-type: none"> <li>Audits are still underway and Facility Services have received draft reports.</li> <li>The reports are extensive and encompass everything from parking lots, classrooms, washrooms, etc.</li> <li>The reports will be brought back to the Committee for review, which will drive the work to be completed before 2025.</li> </ul>	Andrew
5.3	Roundtable: Updates from Various Areas	<ul style="list-style-type: none"> <li>n/a</li> </ul>	
5.4	Accessibility Compliance Report – December 31, 2021	<ul style="list-style-type: none"> <li>The Board is currently compliant with report criteria and have a few items underway.</li> <li>The Report can be found on the Ontario Ministry for Seniors and Accessibility website.</li> <li>The Report must be submitted by December 31st. Scott will utilize the Team site to collaborate with various departments to complete sections of the report. The final report will be reviewed at the February 2022 meeting.</li> <li>One area for consideration is Universal Washrooms for students and staff.</li> </ul>	Scott / Linda
5.5	Evac Chairs	<ul style="list-style-type: none"> <li>What is the plan to assist students / staff from evacuating multi-story buildings during an emergency? There are eight elementary and four secondary multi-level buildings in the Board.</li> <li>Can Evac Chairs be purchased? If they are purchased, who is responsible for their purchase / payment, where will they be stored in buildings, who would be using them, etc.?</li> <li>Can OSBIE Audit monies be used to purchase evac chairs? Contact OSBIE to provide recommendations regarding this matter.</li> <li>Should this matter be included in the Board's Emergency Response Plan?</li> <li>To develop a Board-wide response plan, multi-level schools should be polled to determine what equipment is needed. The results of the poll and how it can be launched will be shared with the Committee.</li> </ul>	<p>Deb King-Bonifacio</p> <p>Deb King-Bonifacio</p>

## 6. OTHER BUSINESS

### ACTION ITEMS

Topic	Action Required	Person(s) Responsible
	<ul style="list-style-type: none"> <li></li> </ul>	
	<ul style="list-style-type: none"> <li></li> </ul>	

### PARKING LOT ITEMS

Unpark Date	Meeting Date Topic	Action Required	Person(s) Responsible

**UPCOMING MEETINGS:** Monday, February 28, 2022 – 1:00 pm

### Minutes

**Present: GEDSB:** R. Wyszynski, Superintendent of Business & Treasurer – Director  
J. Richardson, Trustee - Director

**BHNCDSB:** S. Keys, Superintendent of Business & Treasurer – Director (Chair)

**CSC MonAvenir:** M. Nantel, Director of Transportation – President

**Regrets: GEDSB:** J. Roberto, Director of Education

**BHNCDSB:** M. McDonald, Director of Education

M. Watson, Trustee – Director

**CSC MonAvenir:** A. Blais, directeur de l'éducation CSC MonAvenir

D. Chin, Chief of Business CSC MonAvenir – Director

**STSBHN** P. Kuckyt, Manager of STSBHN – Secretary & Treasurer

**Recording Secretary:** L. Howells, Executive Assistant to the Superintendent of Business, GEDSB

#### A - 1 **Opening**

##### (a) **Roll Call**

The meeting was called to order at 9:05 a.m.

##### (b) **Declaration of Conflict of Interest**

Nil

##### (c) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: M. Nantel

Seconded by: J. Richardson

THAT the STSBHN Board of Directors approve the November 2, 2021 agenda.

**Carried**

#### B - 1 **Approval and Signing of Minutes**

##### (a) **May 25, 2021 Meeting Minutes**

Moved by: J. Richardson

Seconded by: M. Nantel

THAT the Minutes of the STSBHN Board of Directors Meeting, held May 25, 2021 be approved.

**Carried**

#### C - 1 **Business Arising from Minutes and/or Previous Meetings**

##### (a) **Policy and Procedure approval: 015-017**

P Kuckyt highlighted the proposed changes and directed the committee to the summary page.

Moved by: M. Nantel

Seconded by: J. Richardson

THAT the STSBHN Board of Directors approve Procedures 015-017.

**Carried.**

D - 1 **Standing Business**

(a) **KPI's**

P Kuckyt highlighted the significant changes in the areas of Financial, Service Performance, Safety, General Ridership and Communication.

(b) **Goals and Objectives-Update and Review**

P Kuckyt highlighted the progress to date to meet the short, medium and long-term goals and objectives.

(c) **Financial Overview**

P Kuckyt provided a high-level overview of the year end position of STSBHN for the 2020-21 school year, which ended as of August 31, 2021.

E - 1 **New Business**

(a) **Policy and Procedure Review: 018-021, 023**

P. Kuckyt noted that Policy and Procedure 018-21, 023 have been identified for review and suggested revisions were provided.

The committee agreed to provide feedback on the draft policies and procedures 018-021, 023 to P. Kuckyt on or before January 22, 2022.

F - 1 **Adjournment**

Moved by: R. Wyszynski

Seconded by: J. Richardson

THAT the November 2, 2021 STSBHN Board of Directors the meeting be adjourned at 9:34 a.m.

**Carried**

G - 1 **2021-22 Meetings**

- February 22, 2022 @ 9 a.m.
- May 24, 2022-@ 9:00 a.m.

**RECOMMENDATIONS FOR THE COMMITTEE OF THE WHOLE  
FROM THE ACCOMMODATIONS COMMITTEE**

November 1, 2021

<b>AGENDA ITEM</b>	<b>MOTION</b>
2.1	THAT the Committee of the Whole approves the actions as outlined in the Capital Planning Update report to address accommodation pressures in the Board.

**RECOMMENDATIONS:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Accommodations Committee Meeting of November 1, 2021.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Accommodation Committee Meeting of November 1, 2021.



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Accommodations Committee Monday, November 1, 2021 – 3:00 p.m. Boardroom / Microsoft Teams

#### Trustees:

**Present:** Dan Dignard (Chair), Bill Chopp, Cliff Casey, Carol Luciani, Rick Petrella

#### Senior Administration and Staff:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer)

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## 1. Opening Business

### 1.1 Opening Prayer

The meeting was opened with prayer led by Committee Chair Dignard.

### 1.2 Attendance

Attendance was noted as above.

### 1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Accommodations Committee approves the Agenda of November 1, 2021.

**Carried**

### 1.4 Declaration of Interest: Nil.

### 1.5 Approval of the Minutes:

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Accommodations Committee approves the Minutes of July 16, 2021.

**Carried**

### 1.6 Business Arising from the Minutes: Nil.

## 2. Staff Reports & Information Items:

### 2.1 Capital Planning Update

Scott Keys, Superintendent of Business & Treasurer introduced Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd who provided an update on capital planning for the Committee. Mr. Ammendolia provided information regarding enrolment projections for all schools, including enrolment pressures and the utilization of permanent space. He provided examples of an analysis on the number of students who reside within a school boundary versus those that are actually attending a school. He provided accommodation planning updates for the City of Brantford, Paris / St. George, Caledonia and Simcoe. Mr. Ammendolia also updated the Committee regarding the Board's education development charges. He noted that:



## BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
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- Enrolment projections and utilization indicate that in approximately two to three years, the elementary panel will be over capacity.
- Currently, there appears to be a need for additional capital in the secondary panel in the City of Brantford.
- The Board should begin investigating interim measures to relieve enrolment pressures, i.e., boundary reviews, in south-west Brantford, Paris, St. George, Caledonia and Simcoe.
- The Board is awaiting approval regarding a joint school with the Grand Erie District School Board in Caledonia.
- The Board may want to incorporate *holding areas* for school boundaries around new subdivisions.
- Boundary options should be considered to relieve enrolment pressures at St. Basil Catholic Elementary School and St. Gabriel Catholic Elementary School in Brantford and Sacred Heart Catholic Elementary School in Paris.

Mr. Ammendolia will provide the following information for the next Accommodations Committee Meeting:

- The school that students residing in St. George attend.
- School boundary charts showing street configurations.
- Reasons for the increase in enrolment in the Simcoe area and possible boundary changes at St. Joseph's School.
- The number of non-Catholic and out-of-boundary students attending our schools.

Mr. Keys noted that the Ministry has imposed a moratorium regarding school closures, so closing schools is not an option at this time. He suggested that trustees may wish to prioritize capital pressure options so that the Board will be prepared when the Ministry announces capital projects submissions. Mr. Keys commented that he has had discussions with the City of Brantford regarding possible school sites for new developments that are in the planning phase. He will also contact the County of Brant to have similar discussions.

Mr. Ammendolia noted that given the Board's recent approval to proceed with amending the City of Brantford / County of Brant Education Development Charges (EDC) by-law, legal counsel has prepared a By-Law Change Notice, which will be forwarded to the appropriate authorities and the public will be provided detailed information via the Board's website. The amended By-Law is scheduled to be approved at the November 23, 2021 Board of Trustees meeting and will become effective five days after the meeting so it will be in force on November 29, 2021. Mr. Ammendolia will also investigate the possibility of an EDC by-law in Norfolk County.

Moved by: Carol Luciani

Seconded by: Rick Petrella

THAT the Accommodations Committee recommends that the Committee of the Whole approves the actions as outlined in the Capital Planning Update report to address accommodation pressures in the Board.

**Carried**





## **BRANT HALDIMAND NORFOLK Catholic District School Board**

## **Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### **3. Business of the In-Camera Session**

Moved by: Bill Chopp

Seconded by: Cliff Casey

THAT the Accommodations Committee moves to an in-camera session.

**Carried**

### **4. Report on the In-Camera Session**

Moved by: Carol Luciani

Seconded by: Rick Petrella

THAT the Accommodations Committee approves the business of the In-Camera Session.

**Carried**

### **5. Future Meetings**

Chair Dignard noted that the next Accommodations Committee Meeting will be scheduled when Mr. Ammendolia has completed his capital planning analysis.

### **6. Adjournment**

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Accommodations Committee adjourns the meeting of November 1, 2021.

**Carried**

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**Next Meeting:** Call of the Chair.

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD ACCOMMODATIONS COMMITTEE

Prepared by: Scott Keys, Superintendent of Business & Treasurer  
Presented to: Accommodation Committee  
Submitted on: November 1, 2021  
Submitted by: Mike McDonald, Director of Education & Secretary

### CAPITAL PLANNING UPDATE

Public Session

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#### **BACKGROUND INFORMATION:**

In July 2021, the Accommodation Committee received an enrolment and projection update that identified accommodation pressures throughout the Brant Haldimand Norfolk Catholic District School Board (the “Board”). These areas included:

- Southwest and North Brantford
- Brant County (Paris and St. George)
- Norfolk County (Simcoe and Waterford)
- Secondary Schools

The purpose of this report is to outline the options available for the above areas to address the accommodation pressures currently being experienced and expected in the coming years.

#### **DEVELOPMENTS:**

Please refer to **Appendix A** for an update on enrolment, space utilization and accommodation planning updates, which will be presented by Jack Ammendolia of Watson and Associates Economists Ltd.

#### **RECOMMENDATION:**

THAT the Accommodation Committee recommends that the Committee of the Whole approves the actions as outlined in the Capital Planning Update report to address accommodation pressures in the Board.



 Watson  
& Associates  
ECONOMISTS LTD.

## Capital Planning Update

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Brant Haldimand Norfolk Catholic District School Board  
Accommodations Committee 25 of 51  
November 1, 2021

# Agenda



- **Enrolment Projections By School: September Preliminary Numbers Incorporated**
- **Utilization Of Permanent Space: Enrolment Pressures**
- **Attending/Residing Students**
- **Accommodation Planning Updates**
  - **Brantford, Paris/St. George, Caledonia, Simcoe**
- **Education Development Charges Update**

# Projected Elementary Enrolment By School: 2021 Update



School Name	On-The-Ground Capacity	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027	2027/ 2028	2028/ 2029	2029/ 2030
St. Basil	484.0	560	654	730	787	846	917	1,005	1,090	1,159
St. Joseph's	446.0	551	553	571	589	603	608	603	603	608
Sacred Heart (Paris)	426.0	476	516	558	597	628	659	695	729	756
St. Gabriel	389.0	399	391	389	394	392	392	404	423	444
St. Leo	314.0	358	380	409	417	432	438	440	451	474
Madonna Della Libera	466.0	352	384	385	391	406	419	429	446	462
Notre Dame (Brantford)	429.0	334	340	332	343	339	337	349	337	338
St Frances Cabrini	317.0	316	324	336	338	336	329	327	315	324
Notre Dame (Caledonia)	400.0	316	353	384	407	432	465	483	506	510
St Pius	337.0	279	283	275	271	283	287	285	289	297
Our Lady of Providence	340.0	268	285	288	296	299	305	317	331	337
St. Bernard of Clairvaux	210.0	268	282	297	308	302	316	324	321	335
St Patrick's (Caledonia)	259.0	264	307	343	373	402	430	467	499	535
St Michael's (Dunville)	233.0	251	253	254	252	258	253	256	254	265
Blessed Sacrament	236.0	232	245	259	273	288	292	297	301	303
Christ the King	187.0	221	232	231	221	224	218	218	213	213
Holy Cross	236.0	214	212	211	207	209	208	214	210	208
Holy Family	164.0	203	219	229	239	253	261	274	276	274
St Theresa	210.0	174	181	183	177	172	166	160	162	163
St. Peter	167.0	170	172	175	179	180	178	184	185	188
St Mary's (Hagersville)	167.0	167	171	176	177	177	179	184	182	179
Sacred Heart (Langton)	294.0	159	159	159	150	154	149	149	150	151
St. Stephen's	199.0	157	163	167	164	168	164	173	179	176
Resurrection	187.0	128	136	137	136	140	146	144	147	157
St Cecilia's	190.0	128	124	128	133	140	149	157	161	163
St Patrick (Brantford)	164.0	121	127	133	139	139	141	140	138	143
St Michael's (Walsh)	164.0	96	94	89	90	86	81	80	79	77
Our Lady of Fatima (Courtland)	141.0	77	72	73	71	74	76	71	71	66
<b>TOTAL ELEMENTARY</b>	<b>7,756.0</b>	<b>7,238</b>	<b>7,611</b>	<b>7,901</b>	<b>8,118</b>	<b>8,362</b>	<b>8,565</b>	<b>8,834</b>	<b>9,052</b>	<b>9,303</b>

# Utilization of Permanent Space



School Name	On-The-Ground Capacity	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027	2027/ 2028	2028/ 2029	2029/ 2030
St. Basil	484.0	116%	135%	151%	163%	175%	190%	208%	225%	239%
St. Joseph's	446.0	124%	124%	128%	132%	135%	136%	135%	135%	136%
Sacred Heart (Paris)	426.0	112%	121%	131%	140%	147%	155%	163%	171%	177%
St. Gabriel	389.0	103%	101%	100%	101%	101%	101%	104%	109%	114%
St. Leo	314.0	114%	121%	130%	133%	138%	139%	140%	144%	151%
Madonna Della Libera	466.0	76%	82%	83%	84%	87%	90%	92%	96%	99%
Notre Dame (Brantford)	429.0	78%	79%	77%	80%	79%	79%	81%	79%	79%
St Frances Cabrini	317.0	100%	102%	106%	107%	106%	104%	103%	99%	102%
Notre Dame (Caledonia)	400.0	79%	88%	96%	102%	108%	116%	121%	126%	127%
St Pius	337.0	83%	84%	82%	80%	84%	85%	85%	86%	88%
Our Lady of Providence	340.0	79%	84%	85%	87%	88%	90%	93%	97%	99%
St. Bernard of Clairvaux	210.0	127%	134%	142%	146%	144%	150%	154%	153%	160%
St Patrick's (Caledonia)	259.0	102%	118%	132%	144%	155%	166%	180%	193%	207%
St Michael's (Dunnville)	233.0	108%	108%	109%	108%	111%	109%	110%	109%	114%
Blessed Sacrament	236.0	98%	104%	110%	116%	122%	124%	126%	128%	128%
Christ the King	187.0	118%	124%	123%	118%	120%	117%	117%	114%	114%
Holy Cross	236.0	91%	90%	89%	88%	89%	88%	91%	89%	88%
Holy Family	164.0	124%	134%	139%	146%	155%	159%	167%	169%	167%
St Theresa	210.0	83%	86%	87%	84%	82%	79%	76%	77%	78%
St. Peter	167.0	102%	103%	105%	107%	108%	107%	110%	111%	113%
St Mary's (Hagersville)	167.0	100%	102%	106%	106%	106%	107%	110%	109%	107%
Sacred Heart (Langton)	294.0	54%	54%	54%	51%	52%	51%	51%	51%	51%
St. Stephen's	199.0	79%	82%	84%	82%	85%	83%	87%	90%	88%
Resurrection	187.0	68%	73%	73%	73%	75%	78%	77%	79%	84%
St Cecilia's	190.0	67%	65%	67%	70%	74%	78%	83%	85%	86%
St Patrick (Brantford)	164.0	74%	77%	81%	85%	85%	86%	86%	84%	87%
St Michael's (Walsh)	164.0	58%	57%	55%	55%	52%	49%	49%	48%	47%
Our Lady of Fatima (Courtland)	141.0	55%	51%	52%	50%	52%	54%	51%	51%	47%
<b>TOTAL ELEMENTARY</b>	<b>7,756.0</b>	<b>93%</b>	<b>98%</b>	<b>102%</b>	<b>105%</b>	<b>108%</b>	<b>110%</b>	<b>114%</b>	<b>117%</b>	<b>120%</b>

Legend	
108%	Over 100 %
54%	Under 80%

# Projected Secondary Enrolment By School: 2021 Update

## Utilization of Permanent Space



School Name	On-The-Ground Capacity	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027	2027/ 2028	2028/ 2029	2029/ 2030
Assumption College School	1,032.0	1,695	1,707	1,775	1,772	1,772	1,836	1,865	1,901	1,978
St. John's College	1,281.0	1,103	1,177	1,244	1,265	1,277	1,344	1,369	1,418	1,445
Holy Trinity Catholic HS	1,089.0	1,036	1,067	1,037	1,015	1,020	1,012	1,046	1,095	1,116
<b>TOTAL SECONDARY</b>	<b>3,402.0</b>	<b>3,834</b>	<b>3,951</b>	<b>4,055</b>	<b>4,052</b>	<b>4,068</b>	<b>4,193</b>	<b>4,280</b>	<b>4,415</b>	<b>4,539</b>

School Name	On-The-Ground Capacity	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027	2027/ 2028	2028/ 2029	2029/ 2030
Assumption College School	1,694.9	164%	165%	172%	172%	172%	178%	181%	184%	192%
St. John's College	1,281.0	86%	92%	97%	99%	100%	105%	107%	111%	113%
Holy Trinity Catholic HS	1,089.0	95%	98%	95%	93%	94%	93%	96%	101%	102%
<b>TOTAL SECONDARY</b>	<b>3,402.0</b>	<b>113%</b>	<b>116%</b>	<b>119%</b>	<b>119%</b>	<b>120%</b>	<b>123%</b>	<b>126%</b>	<b>130%</b>	<b>133%</b>



# Attending/Residing Student Data: Are students attending their home schools?



Schools		Residing						Total
		Notre Dame (Brantford)	Our Lady of Providence	Resurrection	St Leo	St Patrick (Brantford)	Others	
Attending	Notre Dame (Brantford)	287	1	8	2	1	33	332
	Our Lady of Providence	3	256	3	9	1	21	293
	Resurrection	3	6	93	10	11	9	132
	St. Leo	29	13	25	216	22	43	348
	St Patrick (Brantford)	3	0	2	2	110	11	128
	Others	27	13	7	7	13		67
	<b>Total</b>	<b>352</b>	<b>289</b>	<b>138</b>	<b>246</b>	<b>158</b>	<b>117</b>	<b>1,300</b>
# of FI/ExtFI		40	14	14	69	15		152

Schools		Residing						Total
		Notre Dame (Caledonia)	St Mary (Hagersville)	St Michaels (Dunnville)	St Patrick (Caledonia)	St Stephens	Others	
Attending	Notre Dame (Caledonia)	231	2	3	30	7	1	274
	St Mary's (Hagersville)	0	128	0	0	0	8	136
	St Michael's (Dunnville)	0	0	233	1	8	3	245
	St Patrick's (Caledonia)	10	0	0	203	4	2	219
	St. Stephen's	2	4	3	0	126	0	135
	Others	0	3	2	2	1		8
	<b>Total</b>	<b>243</b>	<b>137</b>	<b>241</b>	<b>236</b>	<b>146</b>	<b>14</b>	<b>1,017</b>
# of FI/ExtFI		22	1	3	10	5		41

# Accommodation Planning Updates



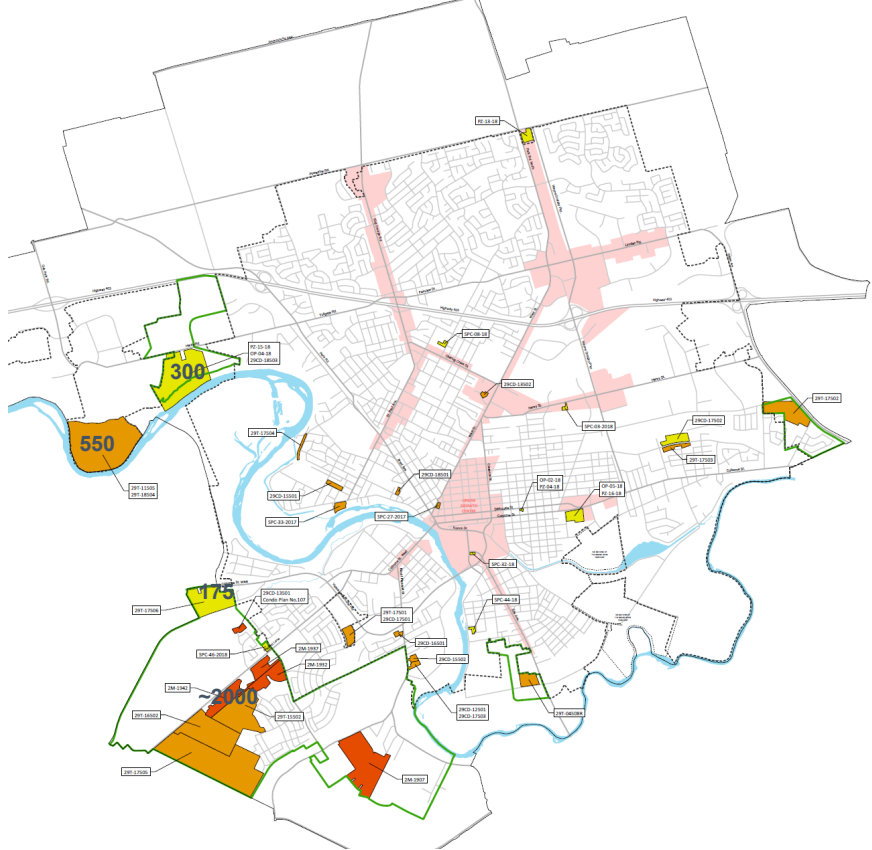
## Brantford & Brant County

- The Board plans to build another elementary school in SW Brantford and sites have been identified in the Board's EDC study.
- Board administration is reviewing the possibility of a boundary review in SW Brantford to ensure that short to mid-term enrolments are well matched to school capacities and that future students from residential growth will be accommodated efficiently prior to any new elementary school construction. This may include the examination of holding zones.
- Board administration has had preliminary discussions with the City and a development group regarding future development in the Tutella Heights area of the City. This may result in the need for a future school site or might be a better located school site than the Board's existing option.
- Enrolment increases continues at the Board's Paris schools. Both elementary schools are operating well over capacity and enrolment is projected to continue increasing. Capital accommodation is required – New School in Paris or St. George? Interim Measures?

## Haldimand & Norfolk

- The Board continues to await news regarding its business case proposal for funding for a new school in the Empire developments in Caledonia.
- Simcoe's population continues to grow, as does enrolment at St. Joseph's elementary school. Board administration is continuing to review possible accommodation solutions and proposals to alleviate enrolment pressures at this facility.

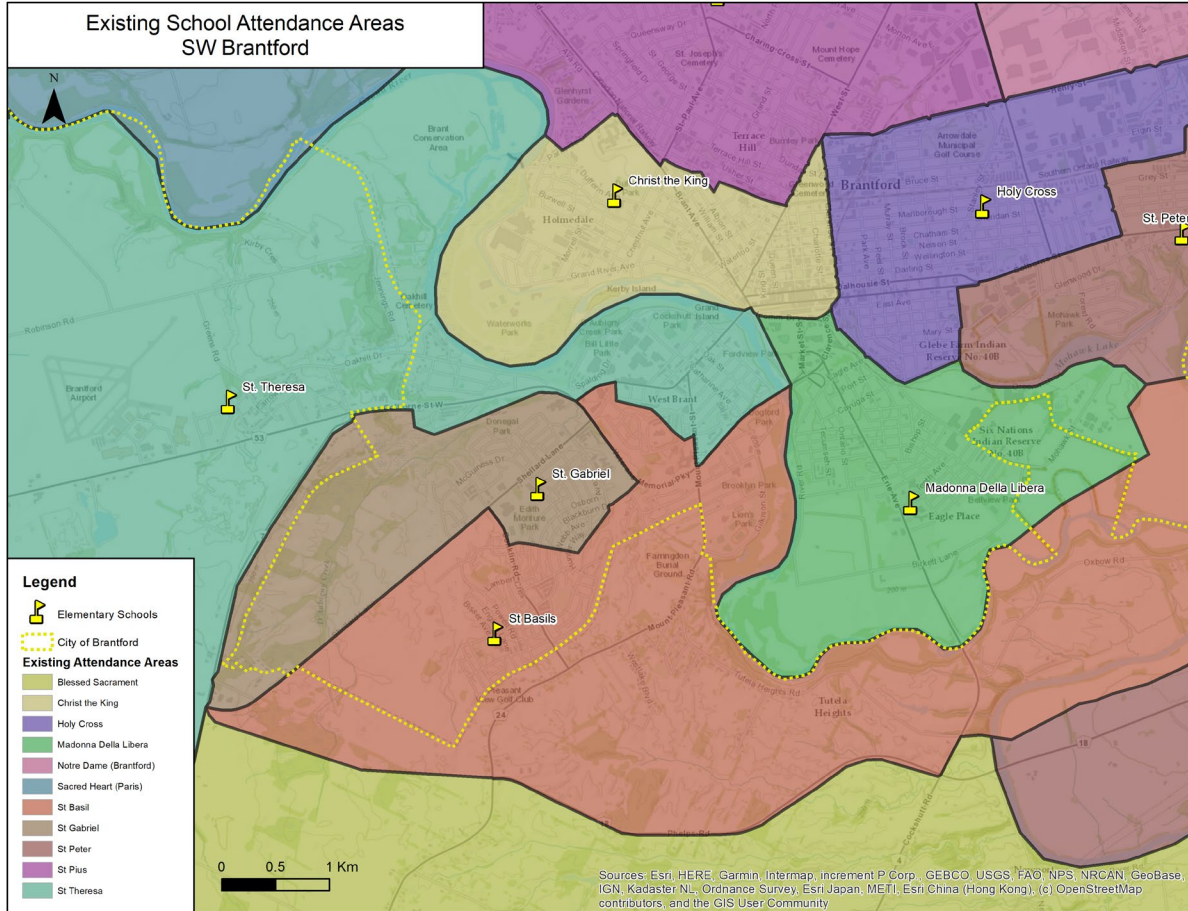
# City of Brantford Development Tracking



### Legend

- Approval Status**
- Application
- Draft Approved
- Registered
- Urban Growth Centre and Intensification Corridor
- Designated Greenfield Area
- Built-Up Area  
Defined in 2006 by the Growth Plan for the Greater Golden Horseshoe

# Existing Southwest Elementary Schools & Boundaries



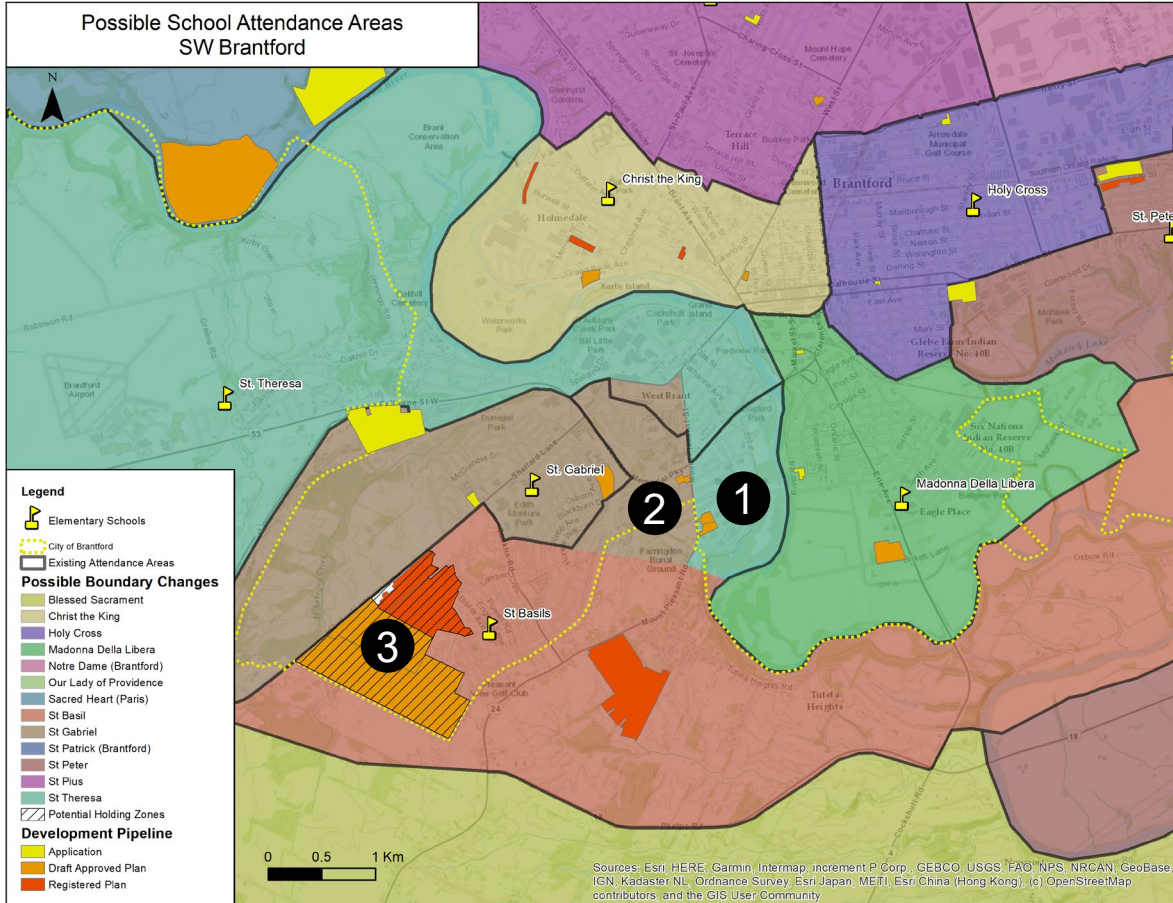
School Name	On-The-Ground Capacity	2021/2022	2025/2026	2029/2030
St. Basil	484.0	560	846	1,159
St. Gabriel	389.0	399	392	444
Utilization of Permanent Space				
St. Basil		116%	175%	239%
St. Gabriel		103%	101%	114%

Schools		Residing			Total
		St. Basil	St. Gabriel	Others	
Attending	St. Basil	499	6	17	522
	St. Gabriel	32	332	38	402
	Others	59	22		81
<b>Total</b>		<b>590</b>	<b>360</b>	<b>55</b>	<b>1,005</b>
<b># of FI/ExtFI</b>		<b>36</b>	<b>10</b>		<b>46</b>

Note: Attending/residing data based on 2019 enrolment

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri, Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

# Possible Boundary Options



- 1 Extend St. Teresa catchment into St Basil;
- 2 Extend St. Gabriel catchment into St Basil;
- 3 Develop holding zones where significant development is expected, holding students at schools with existing surplus space.



# Education Development Charge Updates: City of Brantford & Brant County Amendment & H-N

- Board to consider passage of the EDC amending bylaw for Brantford/Brant County in November 2021.
  - The charge is proposed to increase from the existing \$912 to \$1,212 for one year and then \$1,408 for the final year of the by-law.

Proposed EDC Phase-In Rates						
Existing Rate 2018/19	Year 1 October 16, 2018 - October 15, 2019	Year 2 October 16, 2019 - October 15, 2020	Year 3 October 16, 2020 - October 15, 2021	Year 4 November 14, 2021 - October 15, 2022	Year 5 October 16, 2022 - October 15, 2023	New Proposed Maximum Rate
\$ 912	\$ 912	\$ 912	\$ 912	\$ 1,212	\$ 1,408	\$ 1,408

- Land values and site needs are being evaluated for Haldimand and Norfolk.
  - Haldimand-Norfolk EDC update in the new year.



QUESTIONS?

**REPORT TO THE BRANT HALDIMAND NORFOLK  
CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer  
Presented to: Committee of the Whole  
Submitted on: November 16, 2021  
Submitted by: Michael McDonald, Director of Education & Secretary

**INSURANCE RENEWAL**  
Public Session

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**BACKGROUND INFORMATION:**

The Board's property and liability insurance is currently covered by the Ontario School Boards' Insurance Exchange (OSBIE), which is a reciprocal cooperative established in 1987. OSBIE insures most school boards and several joint ventures in Ontario.

As of January 1, 2021, OSBIE is in year one of the current five-year Subscription Period, which ends on December 31, 2026.

**DEVELOPMENTS:**

Based on actuarial estimates, OSBIE was able to provide the following general rate adjustments for 2022:

	<b>General Rate Adjustment (%)</b>	<b>BHNCDSB Rate Adjustment (%)</b>
Liability	-8.2	2.07
Property	0.0	0.60
Boiler and Equipment	0.0	0.00
Crime	0.0	2.07
Automobile	-5.0	-9.09
Cyber	15.0	1.80
Legal Expense	5.0	2.07

Overall premiums are determined by OSBIE's appointed actuary. Board premium variances from year-to-year, result primarily from general rate adjustments (based on OSBIE's expected claims for the entire pool), exposure changes and loss experience, which is based on our Board's last five years of claims experience. In addition to their regular insurance program, OSBIE provides an incentive program to help reduce fees even further.

The Board has recently purchased Cyber and Legal Expense Insurance:

- OSBIE's cyber insurance policy provides coverage designed to assist school boards in paying for cyber incidents, which involve the unauthorized or accidental release of personal or private data of individuals or when a school board's data is held hostage by a third party, i.e., security and privacy liability, event management, network interruption, cyber extortion, media content.
- OSBIE's legal expense insurance policy provides coverage for legal expenses incurred in relation to several types of legal proceedings, which are not typically insured through a standard liability policy, i.e., human rights tribunals, contract disputes, employment disputes (non-union) and property disputes.



As a subscriber of OSBIE, the Board is both an insured and an owner. One of the main benefits of being an owner is that should OSBIE's Capital Reserves exceed certain targets, OSBIE's Board of Governors may issue a premium refund along with associated taxes. As part of OSBIE's value-added service, our Board received a premium refund of \$43,730.12 for 2021.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2022 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$145,473, excluding PST.

**Appendix A**

**Brant Haldimand Norfolk Catholic District School Board**

**OSBIE INSURANCE**

<b>Insurance Premium Excluding Taxes</b>					
<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>% Increase / Decrease</b>
Property	54,155.00	45,268.00	41,491.00	36,459.00	-12.13
Crime	5,186.00	5,292.00	5,536.00	5,650.00	2.06
Boiler and Equipment	4,465.00	7,017.00	7,010.00	7,003.00	-0.10
Liability	63,137.00	65,637.00	74,861.00	70,380.00	-5.99
<b>Subtotal</b>	<b>126,943.00</b>	<b>123,214.00</b>	<b>128,898.00</b>	<b>119,492.00</b>	
Cyber	n/a	n/a	n/a	5,412.00	n/a
Legal Expense	n/a	n/a	n/a	14,432.00	n/a
Fleet Automobile	6,969.00	7,714.00	7,237.00	6,137.00	-6.18
<b>Total Insurance Premium</b>	<b>133,912.00</b>	<b>130,928.00</b>	<b>136,135.00</b>	<b>145,473.00</b>	

	<b>Coverage</b>	<b>Deductible</b>
Property	Unlimited	\$10,000 per occurrence
Crime	\$1 million	\$500 per occurrence
Boiler and Equipment Breakdown	\$5 million	\$1,000 per occurrence
Auto	\$27 million	\$0
Cyber	\$1 Million	Based on declaration
Legal Expense	\$500,000	\$0

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer  
 Presented to: Committee of the Whole  
 Submitted on: November 16, 2021  
 Submitted by: Mike McDonald, Director of Education & Secretary

**TRUSTEE HONORARIA**  
Public Session

**BACKGROUND INFORMATION:**

Ontario Regulation 357/06 - *Honoraria for Board Members*, sets out the method for calculating the limits on honoraria paid to trustees under section 191 of the Education Act. The honoraria, in respect of any year of the term in office, consists of the following components: base amount, enrolment amount, and Chair/Vice Chair amounts.

**DEVELOPMENTS:**

There have been no changes to the base amount for trustee honoraria. For the term of office beginning December 1, 2021 to November 14, 2022, the only change to trustee honoraria will be the impact of enrolment changes.

Trustees are now paid bi-weekly by direct deposit based on 1/26 of the established honorarium.

The calculation for the trustee honoraria for the period December 1, 2021 to November 14, 2022, is detailed in the chart below.

	<u>Chair</u>	<u>Vice-Chair</u>	<u>Trustee</u>
Base Amount	\$5,900	\$5,900	\$5,900
Additional Base Amount (Chair & Vice-Chair)	5,000	2,500	
Enrolment Amount	\$3,105	\$3,105	\$3,105
Additional Enrolment Amount (Chair & Vice-Chair)	532	266	
<b>Total</b>	<b>\$14,537</b>	<b>\$11,771</b>	<b>\$9,005</b>
Trustee Honoraria (prior period)	\$14,168	\$11,429	\$8,690
Increase/(Decrease)	\$369	\$342	\$315

\* The enrolment amount is calculated by multiplying the 2020-21 Estimates ADE by \$1.75 and then dividing by the number of trustees (6). The additional enrolment amounts are calculated by multiplying the 2020-21 Estimates ADE by \$0.025 for the Vice-Chair and by \$0.05 for the Chair.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Trustee Honoraria for the period December 1, 2021 to November 15, 2022.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer  
Presented to: Committee of the Whole  
Submitted on: November 16, 2021  
Submitted by: Mike McDonald, Director of Education & Secretary

**TRUSTEE EXPENSES**  
**(August 31, 2021)**  
Public Session

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**BACKGROUND INFORMATION:**

Elected trustees, in their role of stewards and guardians of Catholic Education, are provided with resources, supports and reimbursements to fulfill their obligations, as permitted through the Education Act and the Broader Public Services Expenses Directive.

During their term in office, trustees are entitled to reimbursement for expenses incurred while carrying out their responsibilities and are outlined in Board Policy 100.10 – *Trustee Expenses*. Expenses may include, mileage or transportation costs, professional development and/or conferences, office supplies, and communication supports.

In accordance with Board Policy 100.10 – *Trustee Expenses* (Section 7.7), trustee expenses are reported to the Board in a public session annually and will be posted on the Board’s website following the close of the previous school year’s financial records.

**DEVELOPMENTS:**

Appendix A summarizes trustee expenses for the period September 1, 2020 to August 31, 2021. This Statement of Trustee Expenses will be posted on the Board’s website in compliance with the above policy.

**RECOMMENDATION:**

THAT the Committee of the Whole refers the Trustee Expenses Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

## Appendix A

**Brant Haldimand Norfolk Catholic District School Board  
Statement of Trustee Expenses  
School Year 2020-2021**

<b>Trustee</b>	<b>Mileage</b>	<b>Conferences</b>	<b>Meals</b>	<b>Communication</b>	<b>Supplies</b>	<b>Total</b>	
Rick Petrella	266	-	240	1,021	913	2,439	Chair of the Board
Carol Luciani	1,090	-	114	1,084	-	2,288	Vice Chair of the Board
Cliff Casey	776	-	161	367	729	2,033	Trustee
Bill Chopp	30	-	185	1,324	69	1,607	Trustee
Dan Dignard	468	-	142	2,585	-	3,195	Trustee
Mark Watson	238	-	114	1,312	-	1,665	Trustee
	<b>\$2,868</b>	<b>\$ -</b>	<b>\$ 957</b>	<b>\$ 7,693</b>	<b>\$ 1,711</b>	<b>\$13,228</b>	
							General Trustee Admin Expenses
						<u>\$ 1,816</u>	
						<b><u>\$15,044</u></b>	<b>Total Trustee Expenses</b>
						\$ 55,600	2020-21 Trustee Budget
						\$ 40,556	Trustees were under budget in 2020-21 by

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Kevin Greco, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: November 16, 2021  
Submitted by: Mike McDonald, Director of Education & Secretary

# MENTAL HEALTH AND WELLBEING STRATEGY UPDATE

Public Session

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### **BACKGROUND INFORMATION:**

The Brant Haldimand Norfolk Catholic District School Board's Mental Health and Wellbeing Strategy is designed to improve the mental health and wellbeing of our students and staff. This is part of a larger Board vision to create safe, healthy, engaging, and inclusive schools. Together in faith, we are guided by our commitment to learning for all.

The mental health and well-being of students continues to be a critical priority for the Provincial Government, the Ministry of Education, and the Brant Haldimand Norfolk Catholic District School Board. The Mental Health and Wellbeing Strategy is aligned with the Ministry's priorities to promote wellness, support student mental health literacy and learning, and encourage early help-seeking when mental health issues arise. In addition, the Board is further committed to providing professional learning, increasing access to school-based mental health professionals, promoting the Student Mental Health Action Kit, seamless access to community partners, and more.

### **DEVELOPMENTS:**

The Mental Health and Wellbeing Strategy is led by our Mental Health and Addictions Strategy Steering Committee. This committee exists to develop, implement, assist in monitoring, evaluating, and reporting on the achievement of the Board Mental Health Strategy and its annual Action Plans. To keep strategy momentum, working groups are formed to focus on pillars of the annual action plan, which include:

1. Mental Health and addiction capacity building.
2. Evidence-based mental health and addictions programming.
3. Equity for specific population in school mental health.
4. System coordination and pathways to enhance coordination.
5. Enhancing commitment in youth and family engagement.

Schools are ideal places to support and promote general positive mental health and well-being. Educators are well positioned and equipped to welcome, include, understand, promote, and partner with our students and their families. Related initiatives and resources are designed to meet the needs of all students, regardless of their level of risk for mental health concerns.

Through a 3-tiered support program, the Board has created a successful initiative that received provincial recognition. Each tier outlines programs and resources applicable, representative of the students and staff within the tier. The Student Support Services team was able to provide individualized care to 975 students and their families without pause. Students, when in school were seen in person and if enrolled in remote learning, Child and Youth Worker or Social Worker support was provided using telephone, or video conferencing. Where needed, staff attended the home for 'porch visits' to conduct either 'wellness checks' or to try to re-engage students with their academic programming.

Mental Health Literacy and Professional Development for school staff continues with workshops and courses being offered, focus on staff wellness, equity and inclusion, and family engagement.

**RECOMMENDATION:**

THAT the Committee of the Whole refers the Mental Health and Wellbeing Strategy Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: November 16, 2021  
Submitted by: Mike McDonald, Director of Education & Secretary

### EQAO UPDATE

Public Session

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#### **BACKGROUND INFORMATION:**

Education Quality and Accountability Office (EQAO), under the direction of the Ministry of Education, is occurring again in our schools. The format has moved to an online/digital platform. Students in Grades 3 and 6 will participate in the spring. Currently, our Grade 9 Math students are preparing to engage in the new version of the math test in early November, at the end of the Quadmester, across the system. Grade 11 students, across the district, are now preparing and participating in the Ontario Secondary School Literacy Test (OSSLT) for this fall session. The grade 10 students, and any student still needing to participate in the test, will be participating in the spring session. In addition, we have not been told how the reporting of the results will be made regarding public reporting for any of the EQAO assessments.

#### **DEVELOPMENTS:**

##### **Grades 3 and 6**

To date, we have little information on how this test will be administered other than that it is online. More information and staff training to come. We have shared as a system, not to be anxious about this opportunity. It is a chance for us to collect data and see where our students are at to learn and set direction for system goals for the coming year. Students in Virtual School will not be participating at this time.

##### **Grade 9 Math**

Students across our secondary schools, in person, are participating in early November in this online test as mentioned above. Assessment will count for students' overall grade if it does not negatively impact their grade. We put this in place as we have not yet seen the test in its entirety and do not want to negatively impact a student's grade on something we have not yet tried/seen. Also contributing to our decision is considering that our current Grade 9 students have had interrupted schooling/curriculum skills since Grade 7 and a new curriculum this year as well.

**Assumption:** November 8 and 9

**Holy Trinity:** November 9

**St. John's:** November 4 and 5

##### **Grades 10 and 11 OSSLT (Ontario Secondary School Literacy Test)**

Graduating grade 12 students do not have to participate in the writing of the OSSLT this year, however, our Grades 10 and 11 students need to participate. Currently, our focus is on Grade 11 students for the fall. It is an online format and there is a large window of time for us to participate which allows for technology support, Educational Assistant support for those who need it, and time for teachers to run a practice test and essentially try out the technology before beginning the test.



Grade 11 students attending brick and mortar schools will be writing in Quad 1 and/or 2, and students in virtual school can participate, if they wish to, in person at St. Mary's Catholic Education Centre.

**Holy Trinity:** October 18 to 20 in period 1 and October 25 to 27 in period 1.

**Assumption:** November 22 to 26 (29 and 30 as needed)

**St Mary's:** all students will be completing the Ontario Literacy Course (OLC)

**Virtual School:** will participate via St. Mary's Catholic Education Centre for any students who wish to do so as it needs to be done in person, under educator supervision. This will happen November 11.

**St. John's:** November 22 to 26

**RECOMMENDATION:**

THAT the Committee of the Whole refers the EQAO Update for the 2021-22 school year to the Brant Haldimand Norfolk Catholic District School Board for receipt.



## EQAO Progress Report Information

Reported: November 10, 2021

NOTE: Only date for 2019-2020 not previously shared are the grad rates.

The Indicator/Topic	How We Did	More Information: Provincial Information
<p><b>4 Year Grad Rate</b> <i>earn a minimum of 30 credits, including 18 compulsory credits and 12 optional credits</i> <i>meet the provincial secondary school literacy requirement, and complete 40 hours of community involvement activities.</i></p>	<p><b>83.5%</b> of students graduated with an OSSD within four years of starting Grade 9 in 2015-2016</p>	<p>As of August 31, 2020, <b>82.2%</b> of students graduated in four years.</p> <p>0.6 percentage point increase for BHNCD SB.</p>
<p><b>5 Year Grad Rate</b></p> <p><b>NOTE:</b> <i>The four-year and five-year graduation rate is calculated as the percentage of students who receive an OSSD within four or five years of starting Grade 9. Students who have transferred out of province, or died, are not included in calculating the graduation rate.</i></p>	<p><b>88.6 %</b> of students graduated with an OSSD within five years of starting Grade 9 in 2015-2016.</p>	<p>As of August 31, 2020, <b>88.1%</b> of students were graduating in five years.</p> <p>1.9 percentage point increase for BHNCD SB.</p>

Many factors can influence these results, such as:

- The geographic size of the area the board serves
- The programs the board offers
- The number of students living in the region
- The need for English-as-a-second-language courses

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Lorrie Temple, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: November 16, 2021  
Submitted by: Mike McDonald, Director of Education & Secretary

**CODING INITIATIVE**  
Public Session

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**BACKGROUND INFORMATION:**

In 2020, the Ministry of Education released the revised Math Curriculum for Grades 1 to 8, including coding expectations. Our STEM educators have been teaching the coding expectations and providing comments for classroom educators for reporting as we work to gradually release the instruction and assessment of coding in math to the classroom teachers. In consultation with the Administrator responsible for STEM programming, as well as our Elementary Math Consultants, we have created a three-year plan for support and Professional Development surrounding the coding expectations. In addition, we are engaging in a new and exciting, FREE coding initiatives for our Grades 4 to 8 educators through CS First, as shared by CODE.

**DEVELOPMENTS:**

This coding initiative involves professional development for our educators during the school day, to be done alongside the students in the classroom. The coding experts from CS First have created incredible resources and engaging PD to support the learning for our educators. This PD will take place February 8 to 10, 2022. The learning is virtual and digital with the students using a program called Scratch to learn about Music and Sound through coding. By participating in this learning, educators will also have access to a variety of other coding lessons and activities. CS First will also offer free support on the evening of February 10, 2022, for any of our educators who may have questions on the initiative, coding expectations or the coding program.

We are quite excited about this opportunity and have worked in partnership with our ITS Department, Brian Englefield, in Student Achievement as well as CS First, to bring this important learning to our Junior and Intermediate educators across the system.

Adam Gesjorskyj, Student Achievement Consultant in Mathematics 7 to 12, is also engaging in learning around coding and shared an informative, interactive, and engaging presentation for our Grade 9 math educators who are also instructing and assessing coding in the new destreamed math. This professional development was provided to our Grade 9 educators in late October.

The Board is quite excited about the roll out of the new and revised math curriculums for Grades 1 to 9 and the learning that is happening system wide, specifically involving the coding expectations.

**RECOMMENDATION:**

THAT the Committee of the Whole refers the Coding Initiative update for the 2021-22 school year to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Mike McDonald, Director of Education & Secretary  
Presented to: Committee of the Whole  
Submitted on: October 19, 2021  
Submitted by: Rick Petrella, Chair of the Board

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION –  
ANNUAL MEMBERSHIP FEES**

Public Session

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**BACKGROUND INFORMATION:**

The Ontario Catholic School Trustees' Association (OCSTA) continues to be a strong guiding and unifying force for Catholic education in our province, as they are represented at a number of key government tables and work with partner organizations to promote and protect Catholic education. On a yearly basis, the Board has remitted a membership fee.

**DEVELOPMENTS:**

The annual fee for our Board is calculated on a base amount of \$8,160 plus a cost of \$3.805 per student. Based on our 2020-21 student enrolment of 11,541 ADE (Average Daily Enrolment), the membership fee for this year is \$48,570.17.

In 2013-14, a special F.A.C.E. levy for promoting and protecting Catholic education was introduced and this levy will continue for 2020-21. The levy is calculated at 8.9 cents per pupil (reduced by  $\frac{1}{3}$  using reserves due to many events cancelled due to COVID-19) for a total of \$945.20. HST does not apply to either the Membership Fees or the F.A.C.E. Levy.

Under the School Boards Collective Bargaining Act OCSTA continues to serve as the designated bargaining agent for its 29 Catholic District School Boards. The fee is set out in Regulation 206/15 and was included in the GSN allocation. The amount for the 2021-2022 school year is \$55,384.00.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$48,570.17 for the 2021-22 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued payment of the F.A.C.E levy with the Ontario Catholic School Trustees' Association and remits the annual fee of \$945.20 for the 2021-22 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves GSN funding for Central bargaining with the Ontario Catholic School Trustees' Association and remits the fee of \$55,384.00 for the 2021-22 school year.

**2021-22**  
**Trustee Meetings and Events**

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
November 18, 2021	1:00 pm	Faith Advisory Committee
<b>November 23, 2021</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
November 24, 2021	7:00 pm	Regional Catholic Parent Involvement Committee
<b>December 7, 2020</b>	<b>7:00 pm</b>	<b>Annual Board Meeting</b>
December 8, 2021	3:00 pm	Executive Council Meeting
December 9, 2021	3:00 pm	Policy Committee
December 14, 2021	3:00 pm	Budget Committee
<b>December 14, 2021</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
December 21, 2021	1:00 pm	Special Education Advisory Committee
<i>December 20-31, 2021</i>		<i>CHRISTMAS BREAK</i>
January 11, 2022	3:00 pm	Executive Council Meeting
January 12, 2022	3:00 pm	Policy Committee
January 14-15, 2022		OCSTA Trustees' Seminar
January 18, 2022	1:00 pm	Special Education Advisory Committee
<b>January 18, 2022</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
February 22, 2022	9:00 am	Student Transportation Services BHN
February 23, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
<b>January 25, 2022</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
February 9, 2022	3:00 pm	Executive Council Meeting
February 10, 2022	3:00 pm	Policy Committee
February 15, 2022	1:00 pm	Special Education Advisory Committee
<b>February 15, 2022</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>February 22, 2022</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
February 28, 2022	1:00 pm	Accessibility Steering Committee
March 9, 2022	3:00 pm	Executive Council Meeting
March 10, 2022	3:00 pm	Policy Committee
March 15, 2022	<b>1:00 pm</b>	Special Education Advisory Committee
<i>March 14-18, 2022</i>		<i>MARCH BREAK</i>
<b>March 22, 2022</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
March 24, 2021	1:00 pm	Faith Advisory Committee
<b>March 29, 2022</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
April 13, 2022	3:00 pm	Executive Council Meeting
April 14, 2022	3:00 pm	Policy Committee
April 19, 2022	1:00 pm	Special Education Advisory Committee
<b>April 19, 2022</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
April 21-23, 2022		OCSTA AGM & Conference
April 25, 2022	3:00 pm	Budget Committee
<b>April 26, 2022</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
April 27, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
<i>May 1 - May 6, 2022</i>		<i>Catholic Education Week</i>
May 11, 2022	3:00 pm	Executive Council Meeting
May 12, 2022	3:00 pm	Policy Committee
May 17, 2022	1:00 pm	Special Education Advisory Committee
<b>May 17, 2022</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
May 19, 2021	1:00 pm	Faith Advisory Committee
May 24, 2022	9:00 am	Student Transportation Services BHN
<b>May 24, 2022</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
May 25, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
May 30, 2022	1:00 pm	Accessibility Steering Committee
June 2-4, 2022		CCSTA AGM
June 9, 2022	3:00 pm	Policy Committee

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
June 14, 2022	3:00 pm	Budget Committee
June 15, 2022	3:00 pm	Executive Council Meeting
June 20, 2022	5:00 pm	Audit Committee
June 21, 2022	1:00 pm	Special Education Advisory Committee
<b>June 21, 2022</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>June 28, 2022</b>	<b>7:00 pm</b>	<b>Board Meeting</b>

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee